

**DEPARTMENT OF ADMINISTRATION  
PROCUREMENT DIVISION  
RECOMMENDATION OF AWARD**

**TO:** Kathy Harrington

**FROM:** Susie Smith

**DATE:** 08/08/2008

**EST. AMOUNT:** \$31,040.00

**REQ:** ASA9-9-24

**OVER 10% OF ESTIMATE**

YES: \_\_\_ NO: X

**AGENCY:** ASA/PEN/Miami/Wabash Correctional Facilities

**DESCRIPTION:** Twill & Poplin Fabric

**TOTAL NUMBER OF SOLICITED VENDORS:** 60

**TOTALNUMBER OF INDIANA FIRMS SOLICITED:** 35

**TOTAL NUMBER OF MINORITY & WOMAN VENDORS SOLICITED:** MBE 0 WBE 0

**SMALL BUSINESS SET-A-SIDE:** No

**RECYCLED PRODUCTS SOLICITED:** No

**SECRETARY OF STATE:** The Restex Co and Fox-Rich Textiles are registered. Unitex International and W. Gamby & Co aren't registered with the Secretary of State.

**SAVING AMOUNT OF SPLIT:** No split.

**MINORITY BUSINESS PARTICIPATION:** No If yes, percentage(s) \_\_\_ award amount: \$ \_\_\_

**WOMAN-OWNED BUSINESS PARTICIPATION:** No If yes, percentage(s) \_\_\_ award amount: \$ \_\_\_

**QUOTE/BIDS WERE RECEIVED FROM THE FOLLOWING VENDORS:**

<u>VENDOR</u>	<u>AMOUNT</u>	<u>INDIANA FIRM</u>	<u>PREFERENCE CLAIMED</u>	<u>BUY AMERICAN</u>	<u>EVAL. AMOUNT</u>	<u># of No BIDS</u>
1. The Restex Co Inc	\$31,040.00	No		No	\$31,040.00	0-2
2. Fox Rich Textiles	\$37,800.00	No	IN SM Bus (15%)	No	\$37,800.00	0-2
3. Initex International	(no price submitted for lines 1 & 2)					
4. W. Gamby & Co Inc	\$141,300.00	No		No	\$141,300.00	0-2

**Specifications:**

Specifications are satisfactory

**Delays:**

There were no delays in the processing.

**Preferences:** Per IC 5-22-15-7 – An offeror may claim one (1) of the types of preferences for which the offeror is eligible.

US Manufactured- All bidders said no to this preference.

IN SM Business Preference- Fox-Rich Textiles located in Connecticut said yes to this preference. I sent an e-mail for verification of which category under the Indiana Business Preference they qualify to claim the Indiana Small Business Preference. E-mail attached from Fox-Rich stating they claimed this preference in error.

**Recommendation Narrative:**

I contacted Pen Products to see if they would like to test the samples submitted by Restex. I informed Pen Products that Restex has held this contract since year 2001. Pen Products sent an e-mail stating they don't need to test the fabric. Unitex International didn't submit a price for lines 1 or 2, therefore their bid is considered non-responsive.

Lines 1 & 2) Restex Company Inc is the low responsive and responsible bidder meeting specs on these lines. I recommend awarding lines 1 & 2 to Restex Company Inc.

**Split Award:** No Split Restex is lower on both lines.

**Award Recommendation:**

**VENDOR**

The Restex Company Inc

**ITEMS**

Lines 1 & 2

**AMOUNT**

\$31,040.00

	Unit price	Line #1	Unit price	Line#2
<b>The Restex Co Inc</b> No US MFG	1.34		1.76	
<b>Fox-Rich Textiles</b> No US MFG	1.53		2.25	
<b>Unitex International</b> No US MFG	No price submitted for lines 1 & 2. Vendor is considered non-responsive.			
<b>W. Gamby &amp; Co Inc</b> No US MFG	1.44		1.98	

(As applicable to signature authority)

Essie Smith 8/8/08  
Procuring Agent/Procurement Division/Date

Katherine A. Harrington, CPPB  
Approval/Date&yr  
08/11/08